

CORPORATION OF THE MUNICIPALITY OF CALVIN
MINUTES OF THE REGULAR COUNCIL MEETING TUESDAY, JANUARY 25, 2022

The regular meeting of Council was held this date by Zoom electronic meetings (due to Covid-19 pandemic). Present were Mayor Ian Pennell, Deputy Mayor Sandy Cross, Councillor Christine Shippam, Councillor Kim Brooker, Councillor Bart Castelijm, Clerk-Treasurer Cindy Pigeau and Administrative Assistant Aleysha Blake.

Regrets: 0

Guests: -Peggy Young-Lovelace; E4M

The meeting was called to order at 7:00 p.m. by Mayor Ian Pennell

PECUNIARY/CONFLICT OF INTEREST: None
PRESENTATIONS/DELEGATIONS: None
REPORTS FROM MUNICIPAL OFFICERS: None

2022-020 ADOPT MNIUTES OF TUESDAY, JANUARY 11, 2022 COUNCIL MEETING

Moved by Coun Brooker and seconded by Coun Castelijm that the minutes of the regular meeting of Council held on Tuesday, January 11th, 2022 be hereby adopted and signed as circulated.

Recorded Vote as per Electronic Meeting Best Practices

Councillor Brooker Yea
Councillor Cross Yea
Councillor Castelijm Yea
Councillor Shippam Yea
Mayor Pennell Yea
Carried

2022-021 ADOPT MINUTES OF MONDAY, JANUARY 17TH, 2022 SPECIAL COUNCIL MEETING

Moved by Coun Cross and seconded by Coun Shippam that the minutes of the special meeting of Council held on Monday, January 17th, 2022 be hereby adopted and signed as circulated.

Recorded Vote as per Electronic Meeting Best Practices

Councillor Brooker Yea
Councillor Cross Yea
Councillor Castelijm Yea
Councillor Shippam Yea
Mayor Pennell Yea
Carried

2022-022 SUGGESSTED CHNAGES TO FEE SCHEDULE

Moved by Coun Cross and seconded by Coun Brooker that Council hereby requests Staff to amend the Fees and Charges By-Law No. 2020-023 with amendment No. 2020-025 to incorporate the addition of a fee for “building or demolish buildings without a proper permit” of \$500.00 as well as include the \$75.00 occupancy permit fee in the initial building permit cost therefore eliminating the need for property owners to return to apply for an occupancy permit.

Recorded Vote as per Electronic Meeting Best Practices

Acceptance of Amendments

Councillor Brooker Yea
Councillor Cross Yea
Councillor Castelijn Yea
Councillor Shippam Yea
Mayor Pennell Yea
Carried

Recorded Vote as per Electronic Meeting Best Practices

Acceptance of Motion

Councillor Brooker Yea
Councillor Cross Yea
Councillor Castelijn Yea
Councillor Shippam Yea
Mayor Pennell Yea
Carried

2021-023 EMPLOYEE LEARNING AND PROFESSIONAL DEVELOPMENT

Moved by Coun Cross and seconded by Coun Brooker that Council hereby will commit to a minimum of \$500.00 dollars per employee for learning and professional development.

Recorded Vote as per Electronic Meeting Best Practices

Councillor Brooker Yea
Councillor Cross Yea
Councillor Castelijn Yea
Councillor Shippam Yea
Mayor Pennell Yea
Carried

2022-024 BY-LAW #2022-007 BEING A BY-LAW TO CODIFY HUMAN RESOURCES RECRUITMENT AND
MANAGEMENT POLICIES

Moved by Coun Shippam and seconded by Coun Castelijn (First Reading), Moved by Coun Castelijn and seconded by Coun Shippam, (Second Reading) that being a by-law to codify human resources recruitment and management policies. This by-law received 1st & 2nd reading on Tuesday, January 25, 2022 and will come before Council for a 3rd and final reading on Tuesday, February 8th, 2022.

Recorded Vote as per Electronic Meeting Best Practices

First Reading

Councillor Brooker Yea
Councillor Cross Yea
Councillor Castelijn Yea
Councillor Shippam Yea
Mayor Pennell Yea
Carried

Recorded Vote as per Electronic Meeting Best Practices

Second Reading

Councillor Brooker	Yea
Councillor Cross	Yea
Councillor Castelijn	Yea
Councillor Shippam	Yea
Mayor Pennell	Yea

Carried

2022-025 2022CT03 – IMPROVED HYDRO RATES FROM ONTARIO WHOLESAL ENERGY

Moved by Coun Cross and seconded by Coun Castelijn that Council acknowledge receipt of report 2022CT03 Improved Hydro Rates from Ontario Wholesale Energy, and direct staff to request references from their representative Jennifer Shainline, and ~~if the references are positive then enter into a contract with Ontario Wholesale Energy for improved Hydro Rates.~~ bring the information obtained back to Council for further discussion. Council would also like Staff to request a copy of the potential contract to be signed for review before agreeing to sign.

Recorded Vote as per Electronic Meeting Best Practices

Acceptance of Amendments

Councillor Brooker	Yea
Councillor Cross	Yea
Councillor Castelijn	Yea
Councillor Shippam	Yea
Mayor Pennell	Yea

Carried

Recorded Vote as per Electronic Meeting Best Practices

Acceptance of Motion

Councillor Brooker	Yea
Councillor Cross	Yea
Councillor Castelijn	Yea
Councillor Shippam	Yea
Mayor Pennell	Yea

Carried

2022-026 SUPPORT FOR CASSELLHOLME BECOMING A MUNICIPAL HOME

Moved by Coun Shippam and seconded by Coun Brooker that now therefore be it resolve that Council for the Corporation of the Municipality of Calvin: 1. Supports the City of North Bay's initiative to continue to investigate the implications of transitioning Cassellholme from a District Board of Management home to a City of North Bay Municipal home as soon as possible; 2. Direct the Mayor and Clerk-Treasurer to communicate on behalf of the Municipality of Calvin with the Member Municipalities and Members of Provincial Government regarding the transitioning of Cassellholme from a District Board of Management Home to a Municipal Home for the purpose of gathering information and showing support of the transition, if found feasible by the City of North Bay. 3. Continue to support the redevelopment of Cassellholme, in parallel with the possible transitioning of the home to the City of North Bay; and 4. This resolution be forwarded to all the member municipalities.

Recorded Vote as per Electronic Meeting Best Practices

Councillor Brooker Yea
Councillor Cross Yea
Councillor Castelijn Yea
Councillor Shippam Yea
Mayor Pennell Yea
Carried

2022-027 SUPPORT FOR MAYOR TO ATTAND MAYOR’S SESSIONS RE: CASSELLHOME REDEVELOPMENT PROJECT
Moved by Coun Brooker and seconded by Coun Shippam whereas the Corporation of the Municipality of Calvin is one of nine (9) municipalities represented on the board of management of Nipissing East as set out in Schedule 4 of Ontario Regulation 79/10; And whereas the East Nipissing District Home for the Aged (“Cassellholme”) is under the direction of the board of management of Nipissing East; And whereas the Mayor has participated in certain meetings with the Mayors of the other municipalities represented on the board of Management for Nipissing East to discuss issues relating to their representation including but not necessarily limited to issues relating to Cassellholme (the “Cassellholme Member Meetings”); And whereas Council is aware of the Mayor’s participation in the Cassellholme Member Meetings; Now therefore be it resolved that the Council of the Corporation of the Municipality of Calvin confirms that the Mayor was authorized to participate in the Cassellholme Member Meetings and authorizes and directs the Mayor to continue such participation.

Recorded Vote as per Electronic Meeting Best Practices

Councillor Brooker Yea
Councillor Cross Yea
Councillor Castelijn Yea
Councillor Shippam Yea
Mayor Pennell Yea
Carried

2022-028 2022CT04 – POLICY TO REGULATE THE USE OF HERBICIDES AND PESTICIDES ON MUNICIPAL PROPERTY
Moved by Coun Castelijn and seconded by Coun Cross that Council acknowledge receipt of report 2022CT04 Policy to Regulate the Use of Herbicides and Pesticides on Municipal Property, and direct staff to refer any complaints regarding the use of herbicides and pesticides to the Ministry of Environment, Conservation and Parks at the Ontario Ministry of Environment’s Public Information Centre: 1-800-565-4923 or 416-325-4000 pertaining to the province of Ontario’s Cosmetic Pesticides Ban Act.

Councillor Brooker Nay
Councillor Cross Nay
Councillor Castelijn Nay
Councillor Shippam Nay
Mayor Pennell Nay
Defeated

2022-029 2022CT05 – PROPERTY STANDARDS BY-LAW

Moved by Coun Shippam and seconded by Coun Castelijn that Council acknowledge receipt of report 2022CT05 Property Standards By-Law, and direct staff to develop a simple Property Standards By-Law to regulate residential properties, non-residential properties, vacant buildings and lands.

Recorded Vote as per Electronic Meeting Best Practices

Councillor Brooker Yea
Councillor Cross Yea
Councillor Castelijn Yea
Councillor Shippam Yea
Mayor Pennell Yea
Carried

2022-030 SUPPORT FOR DAYLIGHT SAVINGS TIME

Moved by Coun Cross and seconded by Coun Brooker that Council hereby supports the Township of South Frontenac Resolution supporting Bill 214 passed in the legislative Assembly of Ontario in 2002 to make Daylight Savings Time, standard time.

Recorded Vote as per Electronic Meeting Best Practices

Councillor Brooker Yea
Councillor Cross Yea
Councillor Castelijn Yea
Councillor Shippam Yea
Mayor Pennell Yea
Carried

2022-031 CONSENT APPLICATION – 2021-20 – MAXWELL

Moved by Coun Castelijn and seconded by Coun Shippam that Whereas an amendment has been completed to the original application for consent No. 2021-20 in the name of Daniel and Jodi Maxwell and filed with the East Nipissing Planning Board on land know as Concession 7 Part Lot 17, Municipality of Calvin. Originally, the consent application was filed to create two(2) new residential lots of approximately 2.4 and 4.78 ac at the municipal address being 411 Highway 630. The consent application has since been amended to create one (1) new residential lot with a right of way. On July 27, 2021, the Council of the Municipality of Calvin passed resolution number 2021-166 recommending the following: *“Now therefore the Council of the Municipality of Calvin RESOLVES that: It is recommended that the East Nipissing Planning Board give provisional consent to this application, and; A copy of the completed survey for the new residential lot shall be provided to the municipality, in both digital format and hard copy, and; That the 5% Cash in lieu shall apply to the newly created lots and is payable in full to the municipality as a requirement of consent.* Now therefore be it resolved that Council does not wish to change any of the original conditions in light of the changes made to the application and recommends that the East Nipissing Planning Board move to the next steps of the consent application.

Recorded Vote as per Electronic Meeting Best Practices

Councillor Brooker Yea
Councillor Cross Yea
Councillor Castelijn Yea
Councillor Shippam Yea
Mayor Pennell Yea
Carried

2022-032 2022CT02 – BUDGET POLICY

Moved by Coun Castelijn and seconded by Coun Cross that Council acknowledge receipt of report 2022CT02 Budget Policy, and direct staff to develop a Budget Policy to ensure that the budget is brought forward for passing in December for the following year.

Recorded Vote as per Electronic Meeting Best Practices

Councillor Brooker Yea
Councillor Cross Yea
Councillor Castelijn Yea
Councillor Shippam Yea
Mayor Pennell Yea
Carried

2022-033 ANNUAL SCBA FLOAT TESTING SERVICING

Moved by Coun Brooker and seconded by Coun Shippam that Council hereby authorizes the Fire Chief to have the annual float testing and servicing for the Self Contained Breathing Apparatus completed for the end of January.

Recorded Vote as per Electronic Meeting Best Practices

Councillor Brooker Yea
Councillor Cross Yea
Councillor Castelijn Yea
Councillor Shippam Yea
Mayor Pennell Yea
Carried

2022-034 ANNUAL MECHANICAL BRUSHING AND TRANSFER OF SURPLUS TO 2022

Moved by Coun Brooker and seconded by Coun Cross that Council hereby acknowledges that due to the availability of our contractor, the mechanical brushing budgeted for in 2021, took place in late 2021 and early in 2022. Therefore be it resolved that the unused portion allocated in the 2021 budget for mechanical brushing, will become part of the surplus and therefore the equivalent of the unused portion of the 2021 budget will be allocated from the surplus to the 2022 budget for mechanical brushing. This will therefore account for the work that was completed in January of 2022 and any associated 2022 invoices.

Recorded Vote as per Electronic Meeting Best Practices

Councillor Brooker Yea
Councillor Cross Yea
Councillor Castelijn Yea
Councillor Shippam Yea
Mayor Pennell Yea
Carried

2022-035 BY-LAW #2022-006 BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF COUNCIL (JANUARY 25, 2022 – REGULAR MEETING OF COUNCIL)

Moved by Coun Castelijn and seconded by Coun Shippam (First Reading), Moved by Coun Castelijn and seconded by Coun Cross, (Second Reading), Moved by Coun Shippam and seconded by Coun Brooker (Third and Final Reading) that being a by-law to confirm the proceedings of Council (January 25, 2022 – Regular Meeting of Council). This by-law received first, second, third and final reading on Tuesday, January 25, 2022 and finally passed before an open Council on this date.

Recorded Vote as per Electronic Meeting Best Practices

First Reading

Councillor Brooker	Yea
Councillor Cross	Yea
Councillor Castelijn	Yea
Councillor Shippam	Yea
Mayor Pennell	Yea
Carried	

Recorded Vote as per Electronic Meeting Best Practices

Second Reading

Councillor Brooker	Yea
Councillor Cross	Yea
Councillor Castelijn	Yea
Councillor Shippam	Yea
Mayor Pennell	Yea
Carried	

Recorded Vote as per Electronic Meeting Best Practices

Third Reading

Councillor Brooker	Yea
Councillor Cross	Yea
Councillor Castelijn	Yea
Councillor Shippam	Yea
Mayor Pennell	Yea
Carried	

2022-036 ADJOURNMENT

Moved by Coun Cross and seconded by Coun Brooker that be it resolved that this regular meeting of Council now be adjourned at 9:40 p.m.

Recorded Vote as per Electronic Meeting Best Practices

Councillor Brooker	Yea
Councillor Cross	Yea
Councillor Castelijn	Yea
Councillor Shippam	Yea
Mayor Pennell	Yea
Carried	